

Working with Damage Prevention Data

Delegate Registration Information Package



HOW CAN I REGISTER? It's simple!

1. Complete the delegate registration form and include your full payment. (One registrant per form)

Email your completed registration form to keith@orcga.com.

WHAT ARE THE SYMPOSIUM PACKAGES?

A. Delegate registration gives you access to all symposium sessions, events and a registration gift package. –**ORCGA Member Price: \$791.00 Non-Member Price: \$988.75**

Symposium events include:

- All plenary sessions, seminars, workshops, keynote and guest speakers
- Celebrate Canada 150 years Themed Welcome Reception & Buffet Dinner on January 31st
- Breakfasts & Lunches February 1st & 2nd
- Exhibitor Reception on February 1st
- Awards Banquet & Entertainment on February 1st

B. Awards Banquet GUEST- \$192.10 Admits your guest to the Welcome Reception Dinner on January 31st, the Exhibitor Reception and the Awards Banquet & Entertainment on February 1st. It does **NOT** include any of the breakfasts, lunches, seminars, workshops, plenary sessions, or a registration gift package.

C. Activities – Space is limited. If you wish to attend **one** of the activities, please check off the appropriate box on the registration form. Registration is on a “first come, first served basis”. Please ensure you bring appropriate clothing and foot wear for your activity

Mystery Event (*has Maximum*) **\$45.20** Wine Tour **\$45.20** Curling **\$45.20**

SUGGESTED ATTIRE:

Tuesday January 31st : Meetings: **Casual**
Welcome Reception Dinner (Western Theme): **Casual**

Wednesday February 1st : Meetings: **Business Casual**
Dinner: **Business Formal**

Thursday February 2nd : Meetings: **Business Casual**

REGISTERING & PAYMENT

The registration form sets out three payment options:

- Cheque – payable to the ORCGA. Mail to 545 Rivermede Road, Unit 102, Vaughan, ON L4K 4H1
- Invoice – after receiving your completed registration form(s) an invoice will be sent to the mailing address indicated on the registration form.
- Credit Card – Please provide the full VISA, MasterCard or Amex information including the expiration date.

No confirmation or receipt will be issued until payment is received in full. Cancellations must be made in writing before January 01, 2017. **Any cancellations received on or after January 01, 2017 will not be refunded.**

2. BOOK YOUR ACCOMMODATION If you require accommodations, a block of rooms has been arranged at The Sheraton on the Falls. Specify the Ontario Regional Common Ground Alliance Symposium when making your reservations **prior to December 29, 2016** to receive the ORCGA rate. Rooms can be booked by calling **1-800-519-9911**

Check in time is 4:00pm and check out time is 12 Noon.



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DELEGATE REGISTRATION FORM

REGISTRATION DEADLINE : A MAXIMUM of 300 delegates.

Absolutely NO REGISTRATION AT THE DOOR. If you require accommodations, a block of rooms has been arranged at Sheraton on the Falls, refer to Ontario Regional Common Ground Alliance when making your reservations **prior to December 29, 2016** to receive the ORCGA rate. Rooms can be booked by calling 1-800-519-9911.

Name: _____

Company: _____

Address: _____

E-mail: _____

Telephone # : _____

Registration Options	Prices include HST		
	ORCGA Member	Non-Member	Amount Due
Delegate Registration: Includes all symposium events, all meals (<i>including the Awards Banquet</i>) and a registration gift package	700.00 + <u>91.00(HST)</u> =791.00	875.00 + <u>113.75(HST)</u> = 988.75	
Awards Banquet Guest: Bring a guest to the Welcome Reception on January 31 st , the Exhibitor Reception & Awards Banquet on February 1 st , 2017. Guest's Name: _____	170.00 + 22.10 (HST) = 192.10		
Wine Tour	40.00 + 5.20 (HST) = 45.20		
Curling	40.00 + 5.20 (HST) = 45.20		
Mystery Event (<i>has a Maximum</i>)	40.00 + 5.20 (HST) = 45.20		
TOTAL DUE			\$

Payment Options			
<input type="checkbox"/> Invoice	<input type="checkbox"/> Cheque* Payable to ORCGA	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard <input type="checkbox"/> Amex
Cardholder's name (exactly as shown on card)			
Card No. :			
Cardholder Signature			Expiry Date:

For more information call 1-866-446-4493 or Keith at 647-224-2614. Please email your completed registration form to keith@orcga.com.

NOTE: Photographs are taken at the ORCGA Damage Prevention Symposium. By registering for this event, you agree to allow the ORCGA to use your image in related publications, promotional materials, Ear to the Ground Magazine and on its websites, Twitter & Facebook pages.

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February 01, 2017 Activities

Mystery Event - Cost: \$45.20 per person

Cost includes everything you need to appreciate, build, and contribute.

The A, B, Cs of a great event! The event that keeps on giving!

Sign up for more clues to your mystery event

You don't have to dress for the cold, but casual dress is required



This event has a Maximum number of participants so don't miss out sign up soon

Wine Tour - Cost: \$45.20 per person

(Cost includes busing & winery tour fees.)



Winery still to be determined

Curling - Cost: \$45.20 per person

(Cost includes: busing, t-shirt, curling equipment and instructor)

All participants must wear curling shoes or clean running shoes that have not been worn in from outside. Niagara Curling Club has a **STRICK NO DENIM POLICY**. Comfortable, layered clothing should be worn.

Register a team or individually. 12 Teams - each consisting of 4 players.

Meet in the Registration Area Floor 3 of the Sheraton on the Falls Hotel at 2pm.

Buses will leave promptly at 2:15 pm

To register for either the Mystery Event, Wine Tour, or Curling, complete the activities section on the 2017 Symposium registration form. **If you wish to enter a team for curling please send an email to keith@orcga.com with the names of the 4 participants that will be on your team. Individual registration forms are still required. Any cancellations received on or after January 1st, 2017 will not be refunded.*