



	Name	Company	Stakeholder Category
Attendees	Ian Munro	ORCGA	Staff
	Vicki Mitchell (Co-Chair)	Enbridge gas Distribution	Gas/Oil Distribution
	Nicole Evans	Top Shelf	One Call
	Hans Peters	UtiLocate	Equipment Manufacturing & Supplier
	Lori O'Doherty	ORCGA	Staff
	Corina Emde	Union Gas	Gas/Oil Distribution
	Jeff Hitchcock (Co-Chair)	Ontario One Call	One Call
	Reza Habibollahi	Rogers	Telecommunications
	Brice Brown	Hetek Solutions	Equipment Manufacturing & Suppliers
	Lori Robinson	Ontario Excavac	Excavator
	James Stieva	Super Sucker Hydro Vac	Excavator
	Cortese Longo	Bell	Telecommunications
	Denis Bisson	Bell	Telecommunications
Regrets	Gretchen Gordon	Transcanada	Transmission Pipeline
	Michele Finney	Hydro One	Electrical Distribution
	Dave Wulff	Vivax Canada Inc.	Equipment Manufacturing & Supplier
	Dave Lavasseur	TSSA	Regulator
	Bill Sheane	Bluewater Ideas	Equipment Manufacturing & Supplier
	Rich Dekker	PVS	Locator
	Scott Foster	Enbridge	Gas/Oil Distribution
	Dan Cappellani	Whitby Hydro	Electrical Distribution
	Shane Hart	Competers	Equipment Manufacturing & Supplier
	Grant Piraine	On Site Locates	Locator
	Jason Edwards	G-Tel	Locator

Item #	ORCGA Education & Events Committee Minutes Nov. 12, 2015 Landscape Ontario, 7856 Fifth Line South Milton 9:00 – 3:00pm	Action Items
1.0	<p>Welcome and review agenda</p> <ul style="list-style-type: none"> Jeff did the safety minute Vicki welcomed everyone and round table introductions were made <p>Action items reviewed</p> <ul style="list-style-type: none"> Ian will follow up with the Board at the December 2015 meeting regarding the new Technology Committee proposed by Education Committee <p>Review Sept. 9, 2015 - Minutes & Action Items Approved: Brice Brown Seconded: Hans Peters</p>	
2.0	<p>2016 Symposium – Blue Mountain Review</p> <p>Agenda: Review the presentations and the slots allocated for them.</p> <p>Seminars</p> <p>1. Large Project presentation (Metrolinx)</p> <ul style="list-style-type: none"> James Harvey Confirmed James.Harvey@metrolinx.com <p>2. Utility Relocations</p> <ul style="list-style-type: none"> S. Murphy & L. Arcand Confirmed <p>3. Regulator Initiatives **is this session too full?*</p> <ul style="list-style-type: none"> ESA- Patrick Falzone MOL – Rhui Sharma NEB- Shannon Neufeld ON1CALL – Ben Hamilton TSSA- Sat Viridi 	

**Committee decided to move the NEB presentation to 11:30 – 12:00 on Wednesday
The other 4 will be given 10-minute presentation – 5 minute for questions.**

4. Crossing Challenges (River, Water & Highway Crossings)

- Erin Nolan - Enbridge
- Vicki Mitchell – Enbridge
- Corina Emde – Union Gas
- Reza Habibollahi– Rogers
- Michele Finney – Hydro One
- Terry Robins – Bell

Task Team met

Environmental Crossings:

- Challenges:
 - MTO doesn't want us near the right-of-ways; however, their turnaround times for permitting are extremely slow;
 - River Crossings – every municipality has their own rules;
 - Conservation authorities for water courses;
 - Fishery consideration (species at risk – mitigation measures);
 - Big water crossings – trenching under water (lake & ocean);
 - Railway road crossings;
 - Muskoka area – Ministry of Natural Resources
- Common Practices:
 - Lay plant on bottom of water ?
 - Deep boring
 - Underwater structures
 - Pipes on bridges (waterways);
- Lori: Do we have anyone from Eastlink in ORCGA (they have a line from the mainland to Newfoundland);
- Enbridge had to apply for 39 water course crossings with the GTA project (drilled or open trench – 3 years);
- How to avoid pain points (pre-engineering);
 - Someone from municipality, or who we have internally (Land Dept., Planning);
 - Municipalities can give us the information that will assist with having a project move forward – How to improve;
 - MTO
- 30 minutes joint presentation, 15 min. panel, 15 min. questions & answers;
- Vicki: contact someone from GTA project concerning issues (Urban vs Rural);
- TransCanada – any unique issues;
- HydroOne – The Rideau & Trent ;
- Environmental Screenings checklist;
- How do you locate plant under water? (are we getting away from topic?);
- CN, CP & GO (Metrolink) crossings (Anissa or Chuck from Enbridge);
- Pictures of various crossings;
- Erin from Enbridge can speak about Geo Tech and other issues;
- Everyone will capture information from their Planning and Environmental groups;

5. **Electronic Locates - Deleted**

- This task team felt that they were not prepared to do a presentation until it passes as a Best Practice.

6. **Leak Survey/Detection - Deleted**

- Discussion was held with the group.
- Leak detection(equipment) - Gas/Water/Telecom
- Reza, Vicki, Corina will check to see if they someone from their company can participate on this task team
- Brice to take the lead
- Follow-up no longer required – group decided to tentatively replace with Municipal Engagement.

7. **Municipal Challenges and Successes with Locates**

Municipal Engagement: Help me to help You

- **Eric Boere, Region of Halton**
- Eric did a presentation for the group to consider
- Where did we start? Increase of locate numbers?
- How did we deal with this massive increase?
- What were our first challenges?
- How did we deal with them?

	<ul style="list-style-type: none"> • First Wins? • Engaging municipalities – how do we help us help you? • Laterals? • Eric to ask 2 other municipalities to join (whole utility owner and split – Waterloo and a small municipality) • Questions to be formatted to engage • Stats • How do you locate the unlocatable? <p>8. Networking Speaker – Rhonda Victoor Confirmed</p> <p>Main Sessions – there are three and possibly a lunch speaker</p> <ul style="list-style-type: none"> • Drones – Greg Kettle, Northern Survey Supply and Ralph Evans, Hydro One • Move to 2017 - Prostar Geocorp, Inc – Page Tucker – (970) 242-4024 prostarcorp.com 	
3.0	<p>Entertainment</p> <ul style="list-style-type: none"> • Committee discussed omitting entertainment • Rhonda Victoor as a replacement • Offer a lunch and learn as a sponsorship <p>Activities</p> <ul style="list-style-type: none"> • Ball Hockey and Bean Bag Battle Tournament • Registration is low • Target is to have 40 participate in each • Bean bag has 9 registered • Hockey has 24 registered <p>Sponsorship</p> <ul style="list-style-type: none"> • Low <p>Vendor Space</p> <ul style="list-style-type: none"> • 28 – vendor spots were available • 23 – sold • First year 10 X 20 booths available <p>Symposium Volunteers</p> <ul style="list-style-type: none"> • Deferred 	
4.0	<p>Dig Safe 2015</p> <ul style="list-style-type: none"> • Extremely successful <p>Dig Safe 2016</p> <ul style="list-style-type: none"> • To be discussed in February • Proclamation need to be initiated January 2016 • Goal to hit 50 dig safe events 	
5.0	<p>GAUG – Update from Task Team</p> <ul style="list-style-type: none"> • Deferred • Gretchen to take the lead • Meeting to be held Dec. 14-18, 2015 <p>Task Team</p> <ul style="list-style-type: none"> • Jeff • Ian • Gretchen • Corina • Dave 	
6.0	<p>2015 – 2016 Education & Events Goals and Charter (Terms of Reference)</p> <ul style="list-style-type: none"> • Vicki reviewed the Terms of Reference • Please send any comments to Vicki by Nov. 30th, 2015 • Terms of Reference to be attached to the minutes. 	

7.0	<p>Rodeo 2016</p> <ul style="list-style-type: none"> • International Rodeo has been moved from Georgia811 to Texas811 • With moving to Texas811 the date has also been moved from Aug. 3 to June 25th. • Challenge – when do we hold the ORCGA Rodeo? • Locate companies have some concerns about holding our event in May do to volume of work. 	
8.0	<p>2017 Symposium – Update</p> <ul style="list-style-type: none"> • Deferred to Feb. 2016 	
9.0	<p>ORCGA Update</p> <p>2016 Symposium, Blue Mountain, Collingwood</p> <ul style="list-style-type: none"> • Feb. 9 – 11, 2016 • Do not hesitate to register. <p>Damage Prevention Technician (DPT)</p> <ul style="list-style-type: none"> • 2015-2016 Course Schedule can be viewed at www.orcga.com • 3 additional courses were added in Nov. 2015 – total of 6 happening in Nov. <p>R.O.W. Symposium</p> <ul style="list-style-type: none"> • Nov. 24, 2015 7:30am – 4:30pm • Le Parc, Markham • 1 day Conference • Ian to do Dig Safe presentation <p>Office Move</p> <ul style="list-style-type: none"> • Dec. 1, 2015 scheduled to move • Details to follow 	
10.0	<p>Round Table</p> <ul style="list-style-type: none"> • No issues or concerns 	
	<p>Next meeting</p> <p>Feb. 9, 2016 Blue Mountain Resort – 12:00pm – 4:00pm</p> <p>May 11, 2016 Location to Be determined</p> <p>June 28, 2016 Conf. Call & Webex</p>	