



Attendee Name	Company	Stakeholder Category
Claire Halliday	Required Attendee	Landscape/Fencing
Christina Ayre	Hydro One	Electrical Transmission
Terry Robins	Bell	Telecommunications
Geoff Hogan	Grey County	Municipal & Public Works
Tabatha Waugh	On1Call	One-Call
Tony Vanmierlo	Hydro One	Electrical Transmission
Jamie Melvin	TSSA	Regulator
Paul Pimek	TSSA	Regulator
Steve Zacchigna	TSSA	Regulator
Colin McEwen	Pickard Construction	Excavator
Brad Walser	Bruce Power	Excavator
Ian Munro	Staff	
Jennifer Parent	Staff	

Item	Meeting Minutes	Action Items
1	<p><b>Paul Pimek</b>  <b>Fuels Safety Inspector</b>  <b>TSSA</b></p> <p>TSSA is a risk-based, prevention-oriented organization that provides a variety of safety services, including public education; training and certification, engineering design review; inspection activities; and safety management consultation.</p> <p>The TSSA has been delegated authority to administer and enforce the acts, regulations, standards, and codes of the Technical Standards &amp; Safety Act.</p> <p>This act applies to hydrocarbon fuels, specifically, pipelines (oil and gas), liquefied natural gas plants, terminals, etc.</p> <p><b>The Ontario Regulation 210/01 states:</b>            9.(1) No person shall dig, bore, trench, grade excavate or break ground with mechanical equipment or explosives without first ascertaining from the license holder the location of any pipeline that may be interfered with.            9.(2) The license holder shall provide as accurate information as possible on the location of any pipeline within a reasonable time in all the circumstances.            10. No person shall interfere with or damage any pipeline without authority to do so.</p> <p><b>In other words, the Ontario Regulation 210/01 means:</b>            An excavator must 'get a locate' prior to disturbing the ground. The excavator must be able to show a copy of a valid locate if asked (up to date, proper dig area, etc).</p> <p>"Getting a locate" means ascertaining the location of, through discussion with the locator, examination of the paperwork produced by the locator, the marks they left</p>	None

	<p>of the ground, and examining for any obvious field indications. It is not acceptable to simply look for paint, or to simply look at the paper sketch.</p> <p>Use all reasonable means to ‘ascertain the location”.Locate must show underground plant to within 1 m accuracy and be performed within 5 working days of request unless there are extenuating circumstances.</p> <p>You cannot damage the pipeline.</p> <p>The root causes of pipeline strikes are:</p> <ul style="list-style-type: none"> <li>• Fail to hand dig</li> <li>• Assumption</li> <li>• Fail to obtain locate/reader fails to understand locate</li> <li>• Inaccurate locate</li> </ul> <p>Paul then discussed real examples of the above root causes.</p>	
<p><b>2</b></p>	<p><b>Terry Robins Bell Bell Relocates</b></p> <p>After detailed investigation and root cause analysis we came to the conclusion that the largest factor leading to late locates was the amount of unnecessary relocates our Locate Service Providers (LSPs) had to complete.</p> <p><b>Examples of unnecessary relocates:</b></p> <ul style="list-style-type: none"> <li>• Requesting relocates on jobs that have not even started.</li> <li>• Requesting relocates just to check the box off in an office to say they’ve been requested to satisfy internal procedural requirements</li> <li>• Requesting relocates even though the field crew could easily be maintaining their own marks based on the initial locate measurements.</li> </ul> <p>A new policy needed to be built to provide Bell Relocates in a manner that is truly useful to the excavator, and makes productive use of the LSP’s time.</p> <p>The New Bell Relocate Process:</p> <p>The original/initial locate for the project is <b>now valid for the life of the project</b> (assuming the job starts within 60 days of the locate completion date) as we expect the excavators to maintain their field markings.</p> <p>Therefore any Relocate ticket that is requested will be suppressed as the Initial Locate is still valid.</p> <p>The Bell Relocate Policy does recognize that there are situations where an excavator will need a relocate. Therefore, along with every Relocate Request Suppression Notice, the excavator is given a phone number to call in, speak to a Bell representative and provide a legitimate reason for a relocate.</p>	<p><b>None</b></p>
<p><b>3</b></p>	<p><b>Tabatha Waugh Education &amp; Training Program Manager Ontario One Call</b></p> <p><b>Compliance Overview</b></p> <p><b>Process Late Locates</b></p> <ul style="list-style-type: none"> <li>• Confirm locates are unreasonably late</li> </ul>	<p><b>None</b></p>

	<ul style="list-style-type: none"> <li>• Review 360 Feedback to confirm status</li> <li>• Contact the LSP or Member</li> <li>• No solution /response inadequate, contact ON1Call Compliance</li> <li>• Provide ticket number, Member name and all related info</li> <li>• ON1Call will provide a complaint number and contact the Member directly and provide response to complainant</li> </ul> <p><b>Process - Insufficient Response</b></p> <ul style="list-style-type: none"> <li>• Contact the Member directly to provide paperwork, accurate paperwork or correct physical locate</li> <li>• No solution /response inadequate, contact ON1Call Compliance</li> <li>• Provide ticket number, Member name and all related info</li> <li>• ON1Call will provide a complaint number and contact the Member directly and respond to complainant</li> </ul> <p><b>Process – Emergency Abuse</b></p> <ul style="list-style-type: none"> <li>• Contact the excavator prior to arriving on site (if possible) to confirm emergency</li> <li>• No solution /response inadequate, contact ON1Call Compliance</li> <li>• Provide ticket number, Member name and all related info</li> <li>• ON1Call will provide a complaint number and contact the excavator/ Member directly and provide response to complainant</li> </ul> <p><b>Emergency Locate Definition</b>  An Emergency Locate Request is defined as a loss of service by a utility that in the circumstances would be considered essential, so that absence of the service can reasonably be expected to result in an imminent or significant safety or environmental hazard, or imminent threat to the person or the public.</p> <p>The facility owners need to take all reasonable steps to complete a Locate response (clear or locate) within two (2) hours from its receipt on the system.</p> <p><b>Registering a Complaint - Go Online</b>  Online complaint form  <a href="http://www.on1call.com/">http://www.on1call.com/</a></p> <p><b>Registering a Complaint - Go Online</b>  ON1Call Investigations &amp; Compliance Department  Phone - (519) 265 8006 Ext 8201</p> <p><b>I've complained! Now what?</b></p> <ul style="list-style-type: none"> <li>• The Compliance Department reviews the complaint to establish and confirm the validity</li> <li>• The complaint is input into the ON1Call data base</li> <li>• A complaint number is assigned</li> <li>• A reply is sent to the complainant, in writing</li> <li>• Communication with the Member concerned is provided</li> <li>• Member is notified to address the complaint</li> <li>• Member and/or Compliance contacts the complainant to advise of steps being taken</li> <li>• Members responds to/ addresses/ corrects the complaint</li> <li>• Should a Member be found to be non-compliant, they may be subject to disciplinary action(s)</li> </ul>	
4	<b>Geoff Hogan,</b> <b>Director of Information Technology</b> <b>Grey County</b>	None

**SWIFT Initiative**

Ultra-high speed Internet connectivity is critical to rural economic development in Southwestern Ontario. This project aims to build an ultra-high-speed fibre-optic broadband network throughout Southwestern Ontario that will have a major impact on the region's current and future vitality.

The SWIFT Initiative is based on the principle that everyone in Western Ontario deserves access to high-speed internet, regardless of the size of their community, their age, education, or where they work.

The SWIFT Initiative is a not-for-profit, non-share capital corporation, governed by board of directors (majority come from the public sector) and will oversee compliance with principles and subsidies.

The SWIFT Initiative originates from the Western Ontario Warden's Caucus that represents 14 counties and Chatham-Kent in western Ontario, the purpose of which is to enhance the prosperity and overall wellbeing of rural and small urban communities across the region.

Existing fibre assets are to be employed wherever available, and providers are to build, own and run new fibre assets built to fill gaps.

SWIFT will be funded by ongoing by residuals from rates from providers.

The total cost of the project is \$287M. Funding is divided as follows:

Federal	\$94.3M	1/3
Provincial	\$94.3M	1/3
Municipal	\$18.0M	1/3
Private	\$80.4M	

The project has received several dozen letters of support from school boards, separated municipalities, hospital networks, businesses, residents and telecommunications service providers. These letters were submitted along with the funding application to demonstrate the growing grassroots support for the SWIFT initiative.

A funding decision is expected from the provincial government in the coming weeks.

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**Hydro One  
Christine Ayre**

**Hydro One**

- Largest distribution system in North America comprising:
- 87 Large Distribution Accounts(>2 meg's)
- 1.7 million distribution poles,
- 125,000 KM of distribution wires that could circle the earth 3 times
- 42,000 pole Structures
- 1.3 Million Customers,
- \$82M Maintenance Program
- 11000 Pole Changes per year
- +8000 Employees

**None**

	<p>Hydro One's annual work program includes large internal and external projects, program maintenance, response to customer demand, and emergency trouble. For example, in provincial zone 7, Hydro One is relocating 12km of 7200 volt Dx line for New Gold Project-Barwick and replacing 2552 m of sub cable. Hydro One also responds to emergencies re: ice/storm restoration, forest fire restoration, and US storm restoration (hurricanes).</p> <p>Hydro One also has a Forestry and training program.</p> <p>Alternate Locate Agreements (ALAs) are contractual agreements between a facility owner and an excavator that allows the excavator to proceed with their excavation work without receiving a traditional field locate.</p> <p>Hydro One signed an with Bell, Emcom Construction Ltd., Expercom, Systemex Inc; PGC Services Inc; K.G. Reid and Young Forestry Services.</p> <p>Hydro One ALAs will be a future in-depth presentation at ORCGA GCs.</p> <p>Helicopters, drones and remote control mini-submarines are used to patrol vast swaths of cabling. The helicopters also assist workers in performing repairs or maintenance.</p> <p>Hydro One provides detailed outage information online through Storm Center outage maps and Hydro One Mobile application.</p> <p>The Storm Center outage mapping system is updated every 15 minutes with information on restoration times, outage causes and crew status.</p> <p>Hydro One's free mobile application is now available for download on smartphone and tablet devices allowing customers to check the status of power outages anywhere in the Hydro One service area.</p>	
6	<p>The meeting concluded.</p> <p>The next GC meeting is scheduled for  <b>24MAR16 Owen Sound</b></p> <p>All other GCs are scheduled for:</p> <ul style="list-style-type: none"> <li>17FEB16 Chatham</li> <li>18FEB16 Sarnia</li> <li>19FEB16 London</li> <li>25FEB16 Thunder Bay</li> <li>02MAR16 Toronto</li> <li>03MAR16 Burlington</li> <li>04MAR16 Waterloo</li> <li>07MAR16 Ottawa</li> <li>22MAR16 Sudbury</li> <li>23MAR16 Barrie</li> <li>24MAR16 Owen Sound</li> <li>31MAR16 Kingston</li> <li>01APR16 Oshawa</li> </ul>	All