



Attendee Name	Company	Stakeholder Category
Geoff Shaw	Super Sucker	Excavator
Rob Jollymore	G-Tel Engineering	Locator
Shawn Bissell	Bell	Telecommunications
Gordon Campbell	Rogers	Telecommunications
Theresa Dietrich	TSSA	Regulator
Chris Van Daele	Union Gas	Oil & Gas Distribution
Tabatha Waugh	ON1Call	One-Call
Anthony VandenBoomen	Hydro One	Electrical Transmission
Brian Miller	TSSA	Regulator
Stewart Day	AMICO Infrastructures	Excavator
Jared Demlo	L82 Construction	Excavator
Scott Hutchinson	L82 Construction	Excavator
Brittany Demlo	L82 Construction	Excavator
Jody Van Bree	G-Tel Engineering	Locator
Mark Livermore	G-Tel Engineering	Locator
Don Wood	MetaFlo	Equipment & Suppliers
Bill Hamilton	Badger Daylighting	Excavator
James Ferguson	G-Tel Engineering	Locator
Randy Byatt	London Hydro	Electrical Distribution
William Landry	G-Tel Engineering	Locator
Ron Grundy	G-Tel Engineering	Locator
Jennifer Parent	ORCGA Staff	

Item	Meeting Minutes	Action Items
1	<p>Shawn Bissell Bell</p> <p>Bell Relocates After detailed investigation and root cause analysis we came to the conclusion that the largest factor leading to late locates was the amount of unnecessary relocates our Locate Service Providers (LSPs) had to complete.</p> <p>Examples of unnecessary relocates:</p> <ul style="list-style-type: none"> • Requesting relocates on jobs that have not even started. • Requesting relocates just to check the box off in an office to say they've been requested to satisfy internal procedural requirements • Requesting relocates even though the field crew could easily be maintaining their own marks based on the initial locate measurements. <p>A new policy needed to be built to provide Bell Relocates in a manner that is truly useful to the excavator, and makes productive use of the LSP's time.</p> <p>The New Bell Relocate Process:</p>	None

	<p>The original/initial locate for the project is now valid for the life of the project (assuming the job starts within 60 days of the locate completion date) as we expect the excavators to maintain their field markings.</p> <p>Therefore any Relocate ticket that is requested will be suppressed as the Initial Locate is still valid.</p> <p>The Bell Relocate Policy does recognize that there are situations where an excavator will need a relocate. Therefore, along with every Relocate Request Suppression Notice, the excavator is given a phone number to call in, speak to a Bell representative and provide a legitimate reason for a relocate.</p>	
<p>2</p>	<p>Don Wood Bowman Centre SABRE Refinery</p> <p>The Sarnia-based Bowman Centre is proceeding with the next stage of its long-term project to build a case for a new \$10-billion refinery to process more Western Canadian oil sands bitumen domestically.</p> <p>A group of veteran energy industry executives working on the The Sarnia-Lambton Advanced Bitumen Energy Refinery (SABER) project argue Canada loses out on potential wealth and jobs when oil sands bitumen is exported to refineries on the U.S. Gulf coast and elsewhere instead of being refined at home.</p> <p>The Bowman Centre has prepared a business case, conceptual design, supply and marketing plans and a profitability analysis for a new refinery that would be served by existing pipelines.</p> <p>The proposed refinery would be built on Sarnia-Lambton's century-long petroleum know-how and would use advanced technology to minimize its environmental footprint.</p> <p>The Bowman Centre has asked the Ontario government for "a statement of strategic support," as well as financial support to match approximately \$100,000 pledged by Chemical Valley companies for the next phase of studies to advance the proposal.</p>	<p>None</p>
<p>3</p>	<p>Don Wood MetaFlo A Solid Solution</p> <p>This Canadian owned patented technology combines equipment and reagent chemistry to turn liquid waste into a manageable solid on-site.</p> <p>Treatment methods can be tailored to meet the solidification requirements for a broad range of waste streams.</p> <p>Specialized equipment provides high sheer mixing to minimize the requirement for reagents and optimize conversion rates.</p> <p>This process is especially applicable to drill cuttings, hydro excavation materials, municipal sludge and wastes, accumulations of sludge from storm water lagoons, and oil and gas drilling applications.</p> <p>This process significantly reduces the overall cost of liquid waste disposal.</p>	<p>None</p>

	<p>Typically vacuum trucks to collect the liquids and to deliver them to a transfer station. In congested urban areas the vacuum truck can encounter major transit delays. Instead, liquids are pumped into holding tanks to be processed and solidified. This results in lower costs to dispose of the solid material by dump truck</p> <p>Metaflo eliminates the risk of a liquid spill, an environmental event, and, potentially, a media event.</p>	
<p>4</p>	<p>Tabatha Waugh Education & Training Program Manager Ontario One Call</p> <p>Compliance Overview</p> <p>Process Late Locates</p> <ul style="list-style-type: none"> • Confirm locates are unreasonably late • Review 360 Feedback to confirm status • Contact the LSP or Member • No solution /response inadequate, contact ON1Call Compliance • Provide ticket number, Member name and all related info • ON1Call will provide a complaint number and contact the Member directly and provide response to complainant <p>Process - Insufficient Response</p> <ul style="list-style-type: none"> • Contact the Member directly to provide paperwork, accurate paperwork or correct physical locate • No solution /response inadequate, contact ON1Call Compliance • Provide ticket number, Member name and all related info • ON1Call will provide a complaint number and contact the Member directly and respond to complainant <p>Process – Emergency Abuse</p> <ul style="list-style-type: none"> • Contact the excavator prior to arriving on site (if possible) to confirm emergency • No solution /response inadequate, contact ON1Call Compliance • Provide ticket number, Member name and all related info • ON1Call will provide a complaint number and contact the excavator/ Member directly and provide response to complainant <p>Emergency Locate Definition</p> <p>An Emergency Locate Request is defined as a loss of service by a utility that in the circumstances would be considered essential, so that absence of the service can reasonably be expected to result in an imminent or significant safety or environmental hazard, or imminent threat to the person or the public.</p> <p>The facility owners need to take all reasonable steps to complete a Locate response (clear or locate) within two (2) hours from its receipt on the system.</p> <p>Registering a Complaint - Go Online Online complaint form http://www.on1call.com/</p> <p>Registering a Complaint - Go Online ON1Call Investigations & Compliance Department Phone - (519) 265 8006 Ext 8201</p>	<p>None</p>

	<p>I've complained! Now what?</p> <ul style="list-style-type: none"> • The Compliance Department reviews the complaint to establish and confirm the validity • The complaint is input into the ON1Call data base • A complaint number is assigned • A reply is sent to the complainant, in writing • Communication with the Member concerned is provided • Member is notified to address the complaint • Member and/or Compliance contacts the complainant to advise of steps being taken • Members responds to/ addresses/ corrects the complaint • Should a Member be found to be non-compliant, they may be subject to disciplinary action(s) 	
<p>5</p>	<p>The meeting concluded.</p> <p>The next GC meeting is scheduled for: 19FEB16 London</p> <p>All other GCs are scheduled for:</p> <p>17FEB16 Chatham 18FEB16 Sarnia 19FEB16 London 25FEB16 Thunder Bay 02MAR16 Toronto 03MAR16 Burlington 04MAR16 Waterloo 07MAR16 Ottawa 22MAR16 Sudbury 23MAR16 Barrie 24MAR16 Owen Sound 25FEB16 Thunder Bay 31MAR16 Kingston 01APR16 Oshawa</p>	<p>All</p>