



Attendee Name	Company	Stakeholder Category
Ian Forster	Plains Midstream	Oil & Gas Distribution
Jay Moore	Enbridge	Oil & Gas Distribution
Amy Vandendool	Enbridge	Oil & Gas Distribution
Brian Miller	TSSA	Regulator
Ania Bialecki	Enbridge	Oil & Gas Distribution
Chris Van Daele	Union Gas	Oil & Gas Distribution
Chris Johnston	MIG Engineering	Engineering
Mike Gibbings	Hydro One	Electrical Transmission
Mike Murray	Air Products	Oil & Gas Distribution
Susan MacFarlane	Lambton Area Water Supply System	Municipal & Public Works
Tabatha Waugh	ON1Call	One-Call
Donald Wood	MetaFlo	Equipment & Suppliers
Arlene Howard	Enbridge	Oil & Gas Distribution
Jace Plaine	Nova Chemicals	Oil & Gas Distribution
Devin Johnson	MIG Engineering	Engineering
Kyle Mitchell	Nova Chemicals	Oil & Gas Distribution
Todd Batson	Cogeco	Telecommunications
Kevin Gadd	Cogeco	Telecommunications
Ron Grafton	G-Tel Engineering	Locator
Jennifer Parent	ORCGA Staff	

Item	Meeting Minutes	Action Items
1	<p>Jennifer Parent ORCGA TSSA Public Safety Awards</p> <p>On September 29, 2015, TSSA announced that the ORCGA was a recipient of its inaugural Public Safety Awards. These awards celebrate individuals and organizations that have made significant contributions to public safety in Ontario.</p> <p>The ORCGA has brought utilities, municipalities and contractors together to reduce the risk of pipeline hits and damage to other underground infrastructure, which can result in gas leaks, flooding, explosions, and injuries.</p> <p>By promoting safe excavation practices and championing the creation of the Ontario One Call system for free locates of utility pipes and cables, the ORCGA has established a legacy in public safety in Ontario.</p> <p>Please click here to see a video recap.</p>	None
2	<p>Jay Moore Enbridge Field Tile Installation</p> <p>Agriculture is a significant part of life in Chatham-Kent.</p>	None

	<p>Often, pipelines are installed within farmland (pipeline right-of-way). The pipeline company has acquired rights to use the land for construction, operation and maintenance of its pipelines, however, ownership of the land remains with the farmer/landowner.</p> <p>Pipeline companies work with landowners, to ensure respectful, long-term relationships, especially in terms of damage prevention.</p> <p>A farmer shares his first-hand experience of encountering a petroleum pipeline while installing field tile. Field tile drainage is an agricultural practice that removes excess water from soil subsurface.</p> <p>Please click here to watch the video.</p>	
<p>3</p>	<p>Don Wood Bowman Centre SABRE Refinery</p> <p>The Sarnia-based Bowman Centre is proceeding with the next stage of its long-term project to build a case for a new \$10-billion refinery to process more Western Canadian oil sands bitumen domestically.</p> <p>A group of veteran energy industry executives working on the The Sarnia-Lambton Advanced Bitumen Energy Refinery (SABER) project argue Canada loses out on potential wealth and jobs when oil sands bitumen is exported to refineries on the U.S. Gulf coast and elsewhere instead of being refined at home.</p> <p>The Bowman Centre has prepared a business case, conceptual design, supply and marketing plans and a profitability analysis for a new refinery that would be served by existing pipelines.</p> <p>The proposed refinery would be built on Sarnia-Lambton's century-long petroleum know-how and would use advanced technology to minimize its environmental footprint.</p> <p>The Bowman Centre has asked the Ontario government for "a statement of strategic support," as well as financial support to match approximately \$100,000 pledged by Chemical Valley companies for the next phase of studies to advance the proposal.</p>	<p>None</p>
<p>4</p>	<p>Don Wood Metaflo A Solid Solution</p> <p>This Canadian owned patented technology combines equipment and reagent chemistry to turn liquid waste into a manageable solid on-site.</p> <p>Treatment methods can be tailored to meet the solidification requirements for a broad range of waste streams.</p> <p>Specialized equipment provides high sheer mixing to minimize the requirement for reagents and optimize conversion rates.</p> <p>This process is especially applicable to drill cuttings, hydro excavation materials, municipal sludge and wastes, accumulations of sludge from storm water lagoons, and oil and gas drilling applications.</p> <p>This process significantly reduces the overall cost of liquid waste disposal.</p>	<p>None</p>

	<p>Typically vacuum trucks to collect the liquids and to deliver them to a transfer station. In congested urban areas the vacuum truck can encounter major transit delays. Instead, liquids are pumped into holding tanks to be processed and solidified. This results in lower costs to dispose of the solid material by dump truck</p> <p>Metaflo eliminates the risk of a liquid spill, an environmental event, and, potentially, a media event.</p>	
<p>5</p>	<p>Tabatha Waugh, Education & Training Program Manager Ontario One Call</p> <p>Compliance Overview</p> <p>Process Late Locates</p> <ul style="list-style-type: none"> • Confirm locates are unreasonably late • Review 360 Feedback to confirm status • Contact the LSP or Member • No solution /response inadequate, contact ON1Call Compliance • Provide ticket number, Member name and all related info • ON1Call will provide a complaint number and contact the Member directly and provide response to complainant <p>Process - Insufficient Response</p> <ul style="list-style-type: none"> • Contact the Member directly to provide paperwork, accurate paperwork or correct physical locate • No solution /response inadequate, contact ON1Call Compliance • Provide ticket number, Member name and all related info • ON1Call will provide a complaint number and contact the Member directly and respond to complainant <p>Process – Emergency Abuse</p> <ul style="list-style-type: none"> • Contact the excavator prior to arriving on site (if possible) to confirm emergency • No solution /response inadequate, contact ON1Call Compliance • Provide ticket number, Member name and all related info • ON1Call will provide a complaint number and contact the excavator/ Member directly and provide response to complainant <p>Emergency Locate Definition</p> <p>An Emergency Locate Request is defined as a loss of service by a utility that in the circumstances would be considered essential, so that absence of the service can reasonably be expected to result in an imminent or significant safety or environmental hazard, or imminent threat to the person or the public.</p> <p>The facility owners need to take all reasonable steps to complete a Locate response (clear or locate) within two (2) hours from its receipt on the system.</p> <p>Registering a Complaint - Go Online Online complaint form http://www.on1call.com/</p> <p>Registering a Complaint - Go Online ON1Call Investigations & Compliance Department Phone - (519) 265 8006 Ext 8201</p>	<p>None</p>

	<p>I've complained! Now what?</p> <ul style="list-style-type: none"> • The Compliance Department reviews the complaint to establish and confirm the validity • The complaint is input into the ON1Call data base • A complaint number is assigned • A reply is sent to the complainant, in writing • Communication with the Member concerned is provided • Member is notified to address the complaint • Member and/or Compliance contacts the complainant to advise of steps being taken • Members responds to/ addresses/ corrects the complaint • Should a Member be found to be non-compliant, they may be subject to disciplinary action(s) 	
<p>6</p>	<p>The meeting concluded.</p> <p>The next GC meeting is scheduled for: 18FEB16 Sarnia</p> <p>All other GCs are scheduled for:</p> <p>17FEB16 Chatham 18FEB16 Sarnia 19FEB16 London 25FEB16 Thunder Bay 02MAR16 Toronto 03MAR16 Burlington 04MAR16 Waterloo 07MAR16 Ottawa 22MAR16 Sudbury 23MAR16 Barrie 24MAR16 Owen Sound 25FEB16 Thunder Bay 31MAR16 Kingston 01APR16 Oshawa</p>	<p>All</p>