



	<u>Name</u>	<u>Company</u>	<u>Stakeholder Category</u>
Attendees	Lori O'Doherty	ORCGA	Staff
	Gord Campbell (CP)	Rogers	Telecommunications
	Maureen Mountjoy (CP)	AOLS	Land Surveying
	Tony Harnett (CP)	Enbridge	Gas/Oil Distribution
	Jeremy Cook (CP) (Co-Chair)	Terra Discovery Limited	Engineering
	Steve Singer	Bell	Telecommunications
	Hans Peters (CP)	Utilocate	Equipment Manuf.& Suppliers
	Dina Van Veen	Enersource	Electrical Distribution
	Jeremy Long	Vivax-Metrotech	Equipment Manufacturer & Supplier
	Lisa Woolcott	Accu-Link	One Call
	Patricia Forbes	Badger Daylighting	Excavator
	Corina Emde	Union Gas	Gas/Oil Distribution
	Mike Eeles	TSSA	Regulator
	Grant Piraine	OnSite Locates	Locator
	John Todorovski	TSSA	Regulator
	Mark Thompson (CP)	Enbridge Pipelines	Transmission Pipelines
	Doug McCallum	Robert B Somerville	Excavator
	Matthew Aylett (CP)	Region of York	Municipal & Public Works
	Mike Carnovale	Region of York	Municipal & Public Works
	Andrew Stone	D'Orazio Infrastructure Group	Excavator
Bav Mistry	Hydro One	Electrical Distribution	
Adam Tyler	Halltech	Equipment Supplier & Manufacturer	
Grant Piraine	One Site Locates	Locator Excavator	
Regrets	Jim Douglas	ORCGA	Staff
	Vince Bellissimo (CP)	Timbel Limited	Excavator
	Mario Basile (CP)	PowerStream Inc.	Electrical Distribution
	Kent Trolley (CP)	Hydro One Networks	Electrical Transmission
	Sat Virdi (CP)	TSSA	Regulator
	Randy Byatt	London Hydro	Electrical Distribution
	Blair Mullin	Clearway	
	Gretchen Gordon	TransCanada Pipelines	Transmission Pipelines
	Neil McKindsey (CP)	PVS Locates	Locator
	David Yawney	Toronto Hydro	Electrical Distribution
	Guy Taillon (CP)	Ministry of Labour	Regulator
	Darrin Husack	Con-Drain	Excavator
	Sanjay Chakraborty	Accu-link	One Call
	Greg Epp (CP)	Niagara Region	Municipal & Public Works
	Kevin Mear	Powerstream	Electrical Distribution
	Adam Hurley	QX Locates	Locator
	Dave Martins	QX Locates	Locator
	Jim Gilmore	Enbridge	Gas/Oil Distribution
	Steve Waugh	Ontario One Call	One Call
	Ian Reece (CP)	IHSA	Safety Organization
	Shonagh Woods	Bell	Telecommunications
	Dave Watson	G-Tel	Locator
	Neil Waugh	Link-Line Construction	Excavator
	Gord Butson	Robert B Somerville	Excavator
	Blair Mullin	Link-Line	Excavator
	Tony DiFabio (CP)	MTO	Engineering
	Gord Rose	Underground Engineering Services	Engineering
		(CP) On1Call	One Call
	Matt Mayer	(CP) Aecon	Road Builder
	Kevin McKinnon	(CP) Railway Association of Canada	Railway
	Charlie Wilson	Bruce Wilson Landscaping	Landscaping/Fencing
	Jason Miron	R.V. Anderson Associates	Engineering
	Larry Maddeaux	City of Oshawa	Municipal & Public Works
Mike Dale	Robert B Somerville	Excavator	
Zak Wahid	MultiView Locates	Locator	
Bob Hunter	(CP) Steed & Evans	Road Builders	

Item#	Item	Action item
1.0	<p>Welcome, Introductions & Review Agenda</p> <ul style="list-style-type: none"> • Corina opened the meeting and welcomed everyone • Round table introductions were made • Reviewed the definition of consensus • Agenda reviewed - agenda was modified to include discussion of the 49 Sask. BP 	
2.0	<p>Review minutes from Feb. 10, 2015 meeting Approved: Andrew Stone Seconded: Tony Harnet</p>	
3.0	<p>Best Practice Co-Primaries</p> <ul style="list-style-type: none"> • Telecommunications: Terry Robins • Excavator – Andrew Stone • Engineering – Lynn Chaput • Surveyors - ? (Maureen to help) • Equipment Manufacturing & Suppliers – Jeremy Long • Locating – Dina Van Deen • Safety - ? • Road Builders – need to confirm • Railway – need to confirm 	
4.0	<p>CCGA Flow Chart</p> <ul style="list-style-type: none"> • Corina showed the CCGA flow chart and it will be attached to the minutes 	
5.0	<p>Best Practice Proposal TR 2015-01 – Champion: Sat Virdi</p> <p>Purpose: To utilize electronic devices suitable for viewing locate sheets on site during excavation.</p> <p>Origin/Rationale: To develop an industry standard with respect to an acceptable size of the viewing screen of electronic devices for the purpose described above. Additionally this standard shall reflect the accountability of excavators following ORCGA best practices and regulatory protocol. The industry should determine whether or not electronic devices are more or just as suitable as a paper copy of locates; namely with respect to efficiency, clarity, and validity</p> <ul style="list-style-type: none"> • John Todorovski presented this BP proposal • He discussed the size of electronic device that will be acceptable • Weather – when it rains ipads need to be put away, however so does paper • Battery issues/breakage • Wifi capability • Pros/cons need to be discussed <p>Comments:</p> <ul style="list-style-type: none"> • Paper copy still with the excavator • Confirm do you have a valid locate • Is the locate accessible • If you can't access it and read it, it is not a valid locate • Locates are being received electronically so why should we need to print it • Paper copies can be destroyed as easily as an electronic methods • Parameters need to be set. • As long as something is on site and the plant it clearly identified • How is the data shared? Is it easily adaptable? • What size is acceptable for a locate to be valid? e.g. size of a postage stamp is unacceptable. • How much of the locate sheet should you be able to see to make it valid? • Transparent Earth – this is a new application that will show you the infrastructure below the ground. It works better on a screen larger than 7" • Should we as a BP committee be stating the size of the device used? • If you can't read it – the locate is not valid • Should we set a scale? <p>Consensus was reached that this BP Proposal be assigned to a task team</p> <ul style="list-style-type: none"> • Task Team created • Sat Virdi/John Todorovski (Lead) 	

- Excavator – Pat Forbes/Andrew Stone
- Telecom – Gord Campbell/Terry Robins
- Gas – Tony Harnett
- Equipment Supplier – Hans Peters
- Adam Tyler

6.0 New Business - Topics for Discussion – Deferred to Fall 2015

- Clearances
- Abandoned Plant
- Unmarkable Plant
- Locate Report Formats

7.0 Reviewed Best Practices submitted by SCGA

- Committee reviewed all 49 of the BP submitted by SCGA
- Most of these were questions/comments and/or editorial changes
- Notes were taken on each of these BPs.
- We will take the committee's concerns to the CCGA meeting in Regina mid June and ensure the process for BP is reviewed and clearly understood
- We will follow up with our committee with regards to these BP on our conference call.

**8.0 ORCGA Update
2015 Dig Safe Campaign**

- Over 44 Dig Safe events were held in the Ontario in the month of April
- Over 40 member companies held at their individual companies
- Thank you to all the volunteers that participated.
- Rogers graciously provided unlimited media coverage
- Thanks to M. Evink, Super Sucker for help with social media

ORCGA 11th Annual Golf Tournament - June 17, 2015 – Deer Creek Golf & Country Club, Ajax

- Registration is open and is 75% sold out.
- Registration is attached

Locate Rodeo

- July 16 & 17, 2015 at Guelph University
- Information to be posted on the website end of May.

9.0 Round Table

- No issues or concerns

Lunch

Next meetings:

July 7, 2015	Conference Call & Webex	9:00 – 10:00
Sept. 10, 2015	Landscape Ontario, Milton	9:00 – 3:00