

ORCGA Events and Communication Committee Meeting Minutes

April 16, 2020
1:30 p.m. – 3:00 p.m.
Tele Conference

Attendees:	Committee Members:	Company:	Email:
✓	Crystal Bedore	Ontario One Call	CBedore@ON1Call.com
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	Adam Sampson	Turner Construction Company	asampson@tcco.com
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✓	Stephen Huza	Drain-All	Stephen.Huza@drainall.com
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	Ben Kihara	City of Markham	BKihara@markham.ca
	Peter Hettstedt	JD Barnes	pnettstedt@jdbarnes.com
✓	Natalie Ashworth	Planview	natalie.ashworth@planview.ca
✓	Angela Lei	Planview	angela.lei@planview.ca

Agenda Item	Notes	Action Item
Review of Agenda	<ul style="list-style-type: none"> Welcome Angela and Natalie for joining the committee Thanks to Gretchen for all her help over the last 2 years Thank you to Grace for stepping in as Co-Chair Crystal reviewed the agenda for the meeting 	
Review of Draft Minutes	<ul style="list-style-type: none"> Reviewed minutes from last meeting <ul style="list-style-type: none"> DPS – 3rd time in Ottawa (not 2nd) 	Motion to pass minutes: Stephen Huza Second: Bill Sheane
Symposium Stats	<ul style="list-style-type: none"> Very successful Numbers were very close to last year (for attendees) One day delegate pass brought our numbers up Down slightly with sponsorship Exhibitor numbers were the same 2 new exhibitors this year: Modeltech and Cablewave Survey results are in – everyone enjoyed the Symposium (sessions and keynotes) The App was very successful Didn't have a lot of overall surveys completed – need to have it available sooner next year – send out more notifications through the App 	

	<ul style="list-style-type: none"> • Sponsor banners worked out well – everyone liked them • App will be even better next year! • Sessions – discrepancy between the summary and presentation – people thought that the presentation didn't line up with the description • Gold Seal – have we tracked how many people utilize it? Need to look into it and see if we get collect that information 	<p>Send an email to Rebecca so that she can investigate it</p> <p>Going to follow up with Jen/Kim to look into</p>
2020 Dig Safe Events	<ul style="list-style-type: none"> • Ashleigh reached out to contacts to cancel events • Requested that they still raise the flag if possible, post to social media and still promote Dig Safe month • Some pictures have already been posted to Social Media 	
Golf Tournament	<ul style="list-style-type: none"> • Golf was cancelled – needed to get our deposit back • Looking into it at the end of June – possibly reschedule for September • Will need to see where the world is at that time • Rebecca will give an update on next call 	
Locate Rodeo	<ul style="list-style-type: none"> • Have until April 24th to sign the contract • If we sign and event cannot happen due to Covid-19, we will get a refund on the deposit • ORCGA meeting on Monday to discuss and decide as to whether we will sign the contract or not 	
Role of the E&C Committee	<ul style="list-style-type: none"> • Tabled until the next meeting 	Rebecca will send it out to review
Round Table Discussion	<ul style="list-style-type: none"> • Cleaned up the committee list – took people off that don't attend • If anyone has any ideas of what we can do virtually with our members to keep them engaged, please let us know <ul style="list-style-type: none"> ○ T2 does by-weekly education seminars for free • GCs are online – Sarnia was yesterday <ul style="list-style-type: none"> ○ The rest of the GCs that were missed will scheduled for the upcoming weeks • Potentially moving the Symposium online – if we needed to go that route, what would it look like • Jennifer has checked out many Symposiums and events online – positive alternatives – opportunity to have our event showcased in another way <ul style="list-style-type: none"> ○ Early stages – nothing to report yet 	

Next meeting Dates: