



TO	Name	Company	Stakeholder Category

Minutes ORCGA Events & Education Committee Minutes February 7th, 2018 ORCGA 2018 Symposium, Blue Mountain			
Item#	Time	Item	Speaker
1.0		Welcome and review Agenda	Gretchen
2.0		Review minutes from January 12, 2018 meeting Minutes from January 12, 2018 reviewed. Motion to accept, Jeff; Second, Gretchen. <u>All topics on Agenda to Brainstorm at Symposium</u>	Gretchen
3.0		New Events <ul style="list-style-type: none"> - Gretchen updated committee on curling bonspiel costs and opportunities - Fall event to replace Fall Expo. End of October, November - Need to determine objective of event: networking, recruiting new members, money raising, timing - Committee recommended event be a recruiting event for Toronto GC. Invited GC Co chair for a visit (Jeremy) - Asked Jeremy from GC to come in and see what he thought of curling idea, he thought it would be difficult to get people to attend as people want education and not an event just to have an event. Liked the fall Expo but fall is a tough time for anything - Education group felt they could get people to attend but needed to have an Educational element to it, will discuss next meeting and plan later in November if possible or January when contractors are not as busy. Did not receive any further suggestions for event ideas other than a repeat of the Fall Expo which was not well attended. Are not tied to curling but would like an additional event. - Look into seeing if there is anything else the majority of ORCGA members attend and sponsor or hold an event to tag on to that? 	Gretchen and group
3.1		Education <ul style="list-style-type: none"> - Group decided that we are done with efforts on children's events, i.e. Children's Village School kits and instead focus 	Gretchen and group

		<p>more on colleges, trades, operating engineers, associations, etc. for educational presentations, distribution of ORCGA materials and Ontario One Call information. Who is responsible for updating presentation and booking presentations?</p> <ul style="list-style-type: none"> - Need to define and promote the value of ORCGA membership - Education and information should be prime directive - Jeremy of the CCGA spoke on their behalf and advised that during their meeting there was much discussion on the need to demonstrate the value of membership (Jeff's bullets on focus areas) - Jeff had attended the Reporting and Evaluation Committee. They requested a response from the Education committee on specific areas of focus for the ORCGA and its Members to drive down damages. That response is outlined below. - Should ORCGA play a stronger role in training programs that are being developed in isolation? Ie: Liuna 183 Hydro Excavation Training Certificate Program, IHSA Trenching and Excavation? We then heard at the Annual Meeting that Locator Safety Training will be a focus, is this part of the Education Committees responsibilities or separate and Doug will be handling? - No update on Excavator Training Program as neither Doug or Keith were present. 	
3.2		<p>Symposium 2018</p> <ul style="list-style-type: none"> - Will meet to debrief on Symposium following this event - Did it meet ORCGA/member objective? Will look at feedback from attendees and vendors. 	Gretchen
4.0		<p>Nomination for Co-Chair</p> <ul style="list-style-type: none"> - Nominations for co-chair being accepted. Please advise Gretchen or Keith. Election will then be held. 	Gretchen
5.0		<p>Round Table</p> <ul style="list-style-type: none"> - Communication could have been timelier and organized for the Symposium in terms of letting people know there would be no suit needed, more casual - Anything ORCGA emails out or prints should take the opportunity to include upcoming events that have been confirmed, such as Golf Tournament - DIRT Report 2017 has 2 major recommendations: (Gretchen and Jeff to add) - Excavation practices are not sufficient, leading to unnecessary infrastructure damage - No notification to One Call Center. While responsibility to education and inform rests with One Call, recommendations from ORCGA membership is welcomed and encouraged. 	Gretchen and group
6.0		<p>Recommended wording for DIRT report: The mission of the ORCGA Education and Events committee is to educate members and the public on the importance of calling or clicking before you dig, proper excavation practices, industry information and Ontario One Call expectations and procedures.</p>	Gretchen

		The Education and Events Committee may further be messaging on these topics through various means such as events, presentations, documentation and advertising. Members of the Committee will also serve as resources for ORCGA members who are looking for ways to capitalize on opportunities for employee education within their own companies on these topics.	
	2.	<p>As damages events continue to increase in the professional excavator category, the Education and Events committee will redouble its efforts on that community.</p> <p>The ORCGA and its members should, through Dig Safe, highlight the need to call or click before you dig to this group. Further, the committee shall explore partnerships with colleges and trade schools to design education programs around safe digging. We also commit member assistance to Geographic Councils with programming on safe digging. Those owners of infrastructure who have had their infrastructure damaged multiple times by the same party are encouraged to invite this party to their closest Geographic Council, to learn and engage with the safe excavation community.</p>	Jeff
		Meeting adjourn at 3:00 p.m. Motion Jeff, second Gretchen	
		Next Meetings: March 6, 2018, ORCGA Office May 2, 2018, Location TBD July 4, 2018, Location TBD August 1, 2018, Location TBD October 3, 2018, Location TBD December 5, 2018 Location TBD	