

ORCGA Events and Communication Committee Meeting Minutes

January 22, 2020

9:00 a.m. – 12:00 p.m.

ORCGA Office/Teleconference

Attendees:	Committee Members:	Company:	Email:
✓	Crystal Bedore	Ontario One Call	CBedore@ON1Call.com
	Jennifer Parent	ORCGA	jennifer@orcga.com
✓	Ashleigh Fehr	ORCGA	ashleigh@orcga.com
	Doug Lapp	ORCGA	douglas@orcga.com
✓	Rebecca Leighton	ORCGA	rebecca@orcga.com
✓	Adam Sampson	Turner Construction Company	asampson@tcco.com
✓	Sara Ward-Paige	Hydro One	sara.ward-paige@hydroone.com
	Stephen Huza	Drain-All	Stephen.Huza@drainall.com
✓	Gretchen Gordon	Trans Canada	gretchen_gordon@transcanada.com
✓	Kaitlyn Woods	Toronto Hydro	kwoods@torontohydro.com
✓	Bill Shane	Blue Water Ideas	bluewaterideas@gmail.com
✓	Jeremy Long	Vivax	jeremy.long@vxmt.com
	Lori Ross	Hetek	lori.ross@hetek.com
	Grace Meade	Ontario Excavac	gmeade@excavac.ca
	Rex Valenzuela	Promark Telecon	rex.valenzuela@promark-telecon.ca
	Kyle Winters	Competers	kyle@competers.com
	Nicole Evans	Top Shelf Solutions	nevans@topshellsolutions.ca
	Kyle Beishuizen	Supersucker	Kyle@supersucker.ca
	Ophir Wainer	T2U	ophir.wainer@t2ue.com
	Aja Obin	Enbridge	Aja.Obin@enbridge.com
	Ben Kihara	City of Markham	BKihara@markham.ca
	Sara Hooton	Rust-Oleum	Sara.hooton@rustoleum.com
	Peter Hettstedt	JD Barnes	pnettstedt@jdbarnes.com
	Jon Eisele	Enbridge	Jon.Eisele@enbridge.com

Agenda Item	Notes	Action Item
Review of Agenda	<ul style="list-style-type: none"> Crystal reviewed the agenda for the meeting 	
Review of Draft Minutes	<ul style="list-style-type: none"> Reviewed minutes from last meeting 	Motion to pass minutes: Gretchen Gordon Second: Sara Ward-Paige
Dig Safe Update	<ul style="list-style-type: none"> All the locations have been booked except for Thunder Bay – they haven't booked their event – waiting on the date from them Larger event in London – similar to the Toronto event – might need to adjust the date (in the middle of March break and Canada Blooms) 	Ashleigh will send out the Dig Safe dates to the committee
Golf Update	<ul style="list-style-type: none"> Golf date changed – conflict with Ontario One Call's AGM New Date: Wednesday June 17th Now at RattleSnake Golf Club Start times have changed (approximate) – need to firm up <ul style="list-style-type: none"> Breakfast @ 7:30 a.m. Shotgun @ 9:00 a.m. Dinner @ 3:00 p.m. ORCGA website has been updated with changes 	

<p>Locate Rodeo/Excavator Challenge Update</p>	<ul style="list-style-type: none"> • Brock – received info • Niagara on the Lake – info is supposed to be coming in soon • Waterloo – not responded since the new year • Need to decide between Brock and Niagara on the Lake • Niagara might be far – less people might attend • Rebecca will set up a call with Jeremy, Jamie and Dave to discuss – early next week 	<p>Rebecca to meet with Jeremy, Dave and Jamie to make a decision</p>
<p>2020 Damage Prevention Symposium</p> <p>State Update</p> <p>App Update</p> <p>Volunteer Schedule</p> <p>Program Schedule</p>	<ul style="list-style-type: none"> • 60 exhibitors attending • Only 1 exhibitor booth left • 202 people registered for the event (includes exhibitors and sponsor comp delegates) • Hit our hotel room block commitment – no penalty • People who book the hotel now will still get the rate <ul style="list-style-type: none"> • 99% completed • Waiting on information from speakers to update that portion • Once that is completed the app will launch • Presentation titles and speakers won't be completed • Email will come out on Tuesday letting people know about the app <ul style="list-style-type: none"> • Draft volunteer schedule will be sent out • Please let Ashleigh know if you are available to help with registration <ul style="list-style-type: none"> • Rebecca went through the Symposium schedule • Went through the breakout sessions, plenary, committee dates/times • Committee updates have been split up this year • Schedule: <ul style="list-style-type: none"> ○ Jowi Taylor ○ GC and EC Updates ○ Awards • Should we switch the order? Everyone ok with the way it is? 	

Breakout Sessions	<ul style="list-style-type: none"> • Keep it the way it is • Say something about Super Sucker CEO that passed away – Doug might say something about it 	
ECC Meeting at the Symposium	<ul style="list-style-type: none"> • There was an abundance of papers • The committee approved more this year • Twice at the Symposium there will be 4 concurrent sessions instead of 3 • Times that there are 4 sessions at once – should be on day 1 (not day 2) – less people will be there <ul style="list-style-type: none"> • Crystal and Gretchen are coming to the end of their Co-Chair positions – need to replace them • Have each Co-Chair step down at separate times so that you don't need to find 2 at once • Gretchen can present at the meeting (EC Update) – who will be putting the presentation together? – use the same one as last year and update it – not much to report on • Agenda for committee meeting: <ul style="list-style-type: none"> ○ Sign in sheet for Canada Blooms ○ Agenda same as last year without tailgate talks ○ Mandate ○ How do we want the committee look moving forward - updates on events? ○ What did the committee do in the past? ○ New Co-Chairs hairs and process for that – do we have a format? – decide on one ○ CVENT – how it can help the committee with events (as a whole) 	
Round Table Discussion	<ul style="list-style-type: none"> • N/A 	

Next meeting Dates: February 11, 2020