## **ORCGA Events and Communication Committee Meeting Minutes**

January 13, 2021 2:00 p.m. – 4:00 p.m. Tele Conference

Attendees:	Committee Members:	Company:	Email:	
✓	Crystal Bedore	Ontario One Call	CBedore@ON1Call.com	
✓	Jennifer Parent	ORCGA	jennifer@orcga.com	
✓	Ashleigh Fehr	ORCGA	ashleigh@orcga.com	
✓	Doug Lapp	ORCGA	douglas@orcga.com	
✓	Rebecca Leighton	ORCGA	rebecca@orcga.com	
	Adam Sampson	Turner Construction Company	asampson@tcco.com	
✓	Sara Ward-Paige	Hydro One	sara.ward-paige@hydroone.com	
✓	Stephen Huza	Drain-All	Stephen.Huza@drainall.com	
✓	Gretchen Gordon	TC Energy	gretchen_gordon@transcanada.com	
✓	Kaitlyn Woods	Toronto Hydro	kwoods@torontohydro.com	
✓	Bill Sheane	Blue Water Ideas	bluewaterideas@gmail.com	
✓	Jeremy Long	Vivax	jeremy.long@vxmt.com	
✓	Grace Meade	Ontario Excavac	gmeade@excavac.ca	
✓	Kyle Winters	Competers	kyle@competers.com	
✓	Nicole Evans	Top Shelf Solutions	nevans@topshelfsolutions.ca	
✓	Ophir Wainer	T2U	ophir.wainer@t2ue.com	
	Aja Obin	Enbridge	Aja.Obin@enbridge.com	
	Ben Kihara	City of Markham	BKihara@markham.ca	
	Peter Hettstedt	JD Barnes	phettstedt@jdbarnes.com	
✓	Natalie Ashworth	Planview	natalie.ashworth@planview.ca	
<b>✓</b>	Angela Lei	Planview	angela.lei@planview.ca	
	Dave Winger	PVS Locates	d.winger@pvslocates.com	
	Robert Graham	TC Energy	robert graham@tcenergy.com	
	Margaret Defazio		mldefazio@yahoo.com	
✓	Angela Watson	JJEI	awatson@jjei.com	
✓	Kathryn Karn	G-Tel	kkarn@gtel.ca	
	Jeremy Sherman	Niagara Region		
✓	Kaitlyn O'Hara	Enbridge	Kaitlyn.OHara@enbridge.com	
✓	Tim Dykas			

Agenda Item	Notes	Action Item
Review of Agenda	Crystal reviewed the agenda	
Review of Draft Minutes	<ul> <li>No action items from the last meeting</li> <li>SWIFT paper discussion from round table – Rebecca reached out to them and they cannot participate this year</li> </ul>	Motion to pass minutes: Ophir Wainer Second: Sara Ward- Paige
Symposium Update 2021	<ul> <li>Registration opened in December – being promoted through social media, newsletter and website, CATT helping promote the event, Ontario Construction News has also helped promote the Symposium</li> <li>109 registrations to date</li> <li>Waiting for sponsors to put registrations in (after that should be around 130)</li> <li>Weekly social media posts as well as emails</li> </ul>	

Round Table Discussion	Need a new co-chair – Crystal's time has come to an end Send Rebecca, Crystal and Grace an email	
	Only allowing 6 tournaments per course and only on specific days of the week	
Golf Update	Rebecca reviewed the schedule Ashleigh is contacting the Excavator of the Year award winners to notify them and collect information Poker Stars Tournament happens on the website – collaborative meeting – Rebecca will be in the meeting and updating the meter board (top 3 players will win a prize) An email will go out to all registered attendees letting them know how to register for tournament Speakers sessions are 45 minutes long, but Rebecca will make the sessions 1 hour so that its not cutoff for Q&A Host to run the trivia night – with prizes (random) We will continue to promote the event Sponsors need to go in and update their information – please do this ASAP Ashleigh will send out a calendar meeting to remind everyone of the ECC meeting that is happening during the DPS February only registration that will give you access to the committee meeting – you will need to register to attend the next ECC Meeting Looking for volunteers to attend the sessions (if you are attending the conference) to moderate the meeting (only need to come on at the end to get the Q&A going) Encouraged to attend the Annual General Meeting	Ashleigh to send out calendar meeting for next ECC

Next meeting Dates: February 2, 2021