



| TO                  | Name             | Company         | Stakeholder Category |
|---------------------|------------------|-----------------|----------------------|
|                     | Keith Begley     | ORCGA           |                      |
|                     | Michele Finney   | Hydro One       |                      |
|                     | Gretchen Gordan  | TransCanada     |                      |
|                     | Grace Meade      | Ontario Excavac |                      |
|                     | Reza Habibollahi | Rogers          |                      |
|                     | Anthony          | Rogers          |                      |
|                     | Jody Houze       | Enbridge        |                      |
|                     | Crystal Bedore   | Ontario 1 Call  |                      |
|                     | Dave Wulff       | Vivax           |                      |
|                     | <b>Phone</b>     |                 |                      |
|                     | Jeff Hitchcock   | Ontario 1 Call  |                      |
|                     | Dennis Bisson    | Bell            |                      |
|                     | Nichole Evans    | Top Shelf       |                      |
|                     | Darren Cooper    | Radeodetection  |                      |
| Douglas Lapp (Both) | ORCGA            |                 |                      |

| <b>Minutes</b><br><b>ORCGA Events &amp; Education Committee Minutes</b><br><b>September 6, 2017, 09:00 am – 1:00 pm</b><br><b>ORCGA Office</b> |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                         |
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| Item#                                                                                                                                          | Time | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Speaker                                                                                                                 |
| 1.0                                                                                                                                            |      | <b>Welcome and review Agenda</b><br><b>Skipped over. Most to be discussed in agenda</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Michele &amp; Dave</b><br><b>Michele</b>                                                                             |
| 2.0                                                                                                                                            |      | <b>Review minutes and Action Items from May 2<sup>nd</sup> meeting</b><br><b>Skipped over. Most to be discussed in agenda</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Michele, Keith</b><br><b>Michele</b>                                                                                 |
| 3.0                                                                                                                                            |      | <b>Symposium</b><br><u>Program Sub committee (PSC):</u> <ul style="list-style-type: none"> <li>Sub Committee has been formed</li> </ul> Small Group had Conference call to start Tracks/Topics.<br>PSG is meeting after this meeting<br><u>Vendor Conference Call:</u> <ul style="list-style-type: none"> <li>Thursday June 8<sup>th</sup>, 2017 at 10:00 am</li> <li>See Attached "Vendor Response" handed in from symposium</li> </ul> Keith reviewed the conference call with committee.<br>Keith will work on implementing some of the ideas.<br><u>General Discussion:</u><br><u>Format Changes:</u> <ul style="list-style-type: none"> <li>Group seemed to like the idea of having repeating sessions</li> <li>BP open meeting changed to BP Chairs meeting (on the 7<sup>th</sup>)</li> <li>Welcome Reception held in the Courts with Trade Show</li> <li>Trade show will be open for Welcome Reception</li> <li>Awards handed out at Lunch on the 8<sup>th</sup></li> <li>More sessions added on the 8<sup>th</sup> (Possibly 3 to 9 can be added)</li> <li>What's New Plenary Session. Vendors can briefly announce new products, technology, etc.</li> <li>Events moved into the evening</li> <li>Vendor Reception opens Earlier (approx. 4:30 or 5:00 on the 8<sup>th</sup>)</li> <li>Food stations set up, Activities, Entertainment all held in the courts &amp; outside depending on event</li> <li>Possibility of Keynote at this event</li> </ul> | <b>Keith</b><br><br><b>Keith</b><br><br><b>Keith</b><br><br><b>Michele &amp; Dave</b><br><br><b>Michele &amp; Keith</b> |

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|     |  | <p><u>Agenda:</u></p> <ul style="list-style-type: none"> <li>• Develop new Agenda to accommodate Changes</li> <li>• Samples will be emailed out</li> </ul> <p><u>Program Sub-Committee:</u></p> <p><u>Tracks/Categories</u></p> <ul style="list-style-type: none"> <li>• Incidents (outages, death, injury, etc.)</li> <li>• Education (keeping up with, continuing, new policies, etc.)</li> <li>• Infrastructures (new, adding, aging, etc.)</li> <li>• Technology Case studies (new or improved)</li> </ul> <p><u>Plenary Sessions:</u></p> <ul style="list-style-type: none"> <li>• PSC working on</li> </ul> <p><u>Call for Papers:</u></p> <ul style="list-style-type: none"> <li>• Design and send out to Members</li> <li>• Add to Website</li> </ul> <p><u>Completed</u><br/>(see attached – Call for Papers)<br/>Papers will be reviewed as Received.</p> <p><u>Please help by passing along and or submitting Papers</u></p> <p><u>Members will be updated via email</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>Keith</p> <p>PSC</p> <p>PSC</p> <p>Keith<br/>Keith<br/>Keith</p> <p>PSC</p> <p>Keith</p> |
| 4.0 |  | <p><b>Dig Safe</b><br/>Summary of 2017 included in minutes.<br/>ORCGA currently working internal re-org, info will follow<br/>Have Dig Safe and GC's work together</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <p>Keith</p> <p>Keith</p>                                                                   |
| 5.0 |  | <p><b>Locate Rodeo</b></p> <ul style="list-style-type: none"> <li>• Nottawasaga has been confirmed for August 17-18, 2017</li> <li>• Working with Avertex on Excavator Challenge</li> <li>• Working with resort now</li> </ul> <p>Keith gave an Update with information available at the time.<br/>Follow-up meeting with committee</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>Keith</p>                                                                                |
| 6.0 |  | <p><b>Education Update</b></p> <ul style="list-style-type: none"> <li>• Keith received TransCanada's Education kit</li> <li>• Talking with TVO on possible avenue to release<br/><a href="https://vimeo.com/146948868">https://vimeo.com/146948868</a></li> <li>• Need to work with kit to produce Utility wide program</li> <li>• Any other companies that have Educational Kits or Platforms please forward to Keith</li> </ul> <p><u>Committees Role in Education</u></p> <ul style="list-style-type: none"> <li>• Discussion</li> </ul> <p><u>Question:</u></p> <ul style="list-style-type: none"> <li>• Should we separate Education &amp; Events?<br/>Committee thought it was not a good idea.<br/>Discussed reasons why they were joined.<br/>(see attached "Email from Jim – E&amp;E joining Forces")<br/>Committee felt the reasoning still applied</li> </ul> <p>Michele reviewed what we do in Education:</p> <ul style="list-style-type: none"> <li>• Canada Blooms<br/>General population<br/>Can we develop more for the General?<br/>More interactive on the website</li> <li>• Children's Villages<br/>Need to contact and see if and how to get more of a presence.<br/>Try to see if we can become an actual part of the Village not just printed information.<br/>Hydro One has donated equipment to Peel Region, try to connect with them could be a start.<br/>Look for new Villages being built, may be easier</li> <li>• Symposium Sessions</li> </ul> | <p>Keith</p> <p>Michele &amp; Dave</p> <p>Michele, Keith</p>                                |

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|      |  | <ul style="list-style-type: none"> <li>Children's program<br/>Is this something we want to expand on?<br/>Develop/expand TransCanada's Classroom<br/>Look at Virginia's platform<br/>Hamlet Hazard (Hydro One)</li> <li>Committee agreed we must put greater effort into Education side of Committee</li> <li>With the onerous task of session selection for the symposium being taken over by the PSC, the committee agreed that this time can put forward for the Educational aspect.</li> </ul> <p>Excavator Training course:</p> <ul style="list-style-type: none"> <li>Doug currently working on</li> <li>Development stages</li> </ul> <p>DPT:</p> <ul style="list-style-type: none"> <li>Courses are set and filling up</li> </ul> | <p><b>Keith, Gretchen</b></p> <p><b>Doug</b></p>                                         |
| 7.0  |  | <p><b>New Programs &amp; Events:</b></p> <ul style="list-style-type: none"> <li>Curling Tournament (blue flame Bonspiel)</li> <li>Damage Prevention Next Generation (Education)</li> <li>5K 10K runs for Dig Safe (811 in states)</li> <li>BRAINSTORM Ideas</li> </ul> <p>Gretchen has agreed to join Jody &amp; Keith to explore possibilities of Bonspiel.<br/>Keith to check into Ball Hockey to cure Cancer Dig Safe Team.</p>                                                                                                                                                                                                                                                                                                        | <p><b>Michele &amp; Dave</b></p> <p><b>Keith, Jody, Gretchen</b></p> <p><b>Keith</b></p> |
| 8.0  |  | <p><b>Golf Tournament Update</b></p> <ul style="list-style-type: none"> <li>Please have your Damage Prevention Questions ready</li> </ul> <p>Jennifer provided Final update</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <p><b>Jennifer</b></p>                                                                   |
| 9.0  |  | <p><b>Children's Village</b></p> <ul style="list-style-type: none"> <li>Nothing to report yet</li> </ul> <p>Talked about in Education 6.0, look how we can increase presence at these Villages.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p><b>Michele, Keith</b></p>                                                             |
| 10.0 |  | <p><b>Roundtable</b><br/><b>From James' concern, Are we in line with ORCGA and the Strat Plan.</b><br/><b>Michele discussed the new vision and we are working along the same path:</b><br/><b>Advocacy</b><br/><b>Education</b><br/><b>Engagement</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p><b>Michele, Keith</b></p> <p><b>Michele</b></p>                                       |
| 11.0 |  | <p><b>2017 Meetings</b><br/><b>November 8<sup>th</sup></b><br/><b>Look for emails to be sent out looking for input before the next scheduled meeting.</b><br/><b>More sub committee meetings will be added</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p><b>Keith</b></p> <p><b>Keith</b></p>                                                  |