

## ORCGA Events and Communication Committee Meeting Minutes

September 26, 2019

9:00 a.m. – 12:00 p.m.

ORCGA Office/Teleconference

Attendees:	Committee Members:	Company:	Email:
✓	Crystal Bedore	Ontario One Call	<a href="mailto:CBedore@ON1Call.com">CBedore@ON1Call.com</a>
✓	Jennifer Parent	ORCGA	<a href="mailto:jennifer@orcga.com">jennifer@orcga.com</a>
✓	Ashleigh Fehr	ORCGA	<a href="mailto:ashleigh@orcga.com">ashleigh@orcga.com</a>
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✓	Tracey Sims	Union Gas	<a href="mailto:tlsims@uniongas.com">tlsims@uniongas.com</a>
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Agenda Item	Notes	Action Item
Review of Agenda	<ul style="list-style-type: none"> <li>Crystal reviewed the agenda for the meeting</li> </ul>	
Review of Draft Minutes	<ul style="list-style-type: none"> <li>Reviewed minutes from last meeting</li> </ul> <p>Notes:</p> <ul style="list-style-type: none"> <li>Christina is no longer with the ORCGA – contact Ashleigh with any questions going forward</li> <li>Derek Whiteman has gotten a new job – will be off the committee</li> <li>Secured Country Club at Islington for 2020 Golf Tournament - comparable to Bond Head (tier 2) –increased green fee, excellent course</li> <li>Gretchen sent the Threads for Life information to Christina</li> </ul>	<p>Motion to pass minutes: Sara Second: Stephen</p> <p>Ashleigh to make these changes to the committee list</p> <p>Gretchen will forward to Jennifer</p>

	<ul style="list-style-type: none"> <li>• Stephen – HEXO – contact for speaker</li> </ul>	Stephen to send to Jennifer
Locate Rodeo Debrief	<ul style="list-style-type: none"> <li>• Received 52 surveys – 42 thought the event was above average, 10 thought it was average, none below average</li> <li>• People thought it was well organized and had fun</li> <li>• Some people want a 3<sup>rd</sup> wheel added to the competition – timing might be an issue</li> <li>• Suggested to change the location – meeting next week to discuss: <ul style="list-style-type: none"> <li>○ Brock U</li> <li>○ Waterloo U</li> <li>○ McMaster U</li> <li>○ Niagara College</li> </ul> </li> <li>• Jennifer showed the committee the list of categories with all the tasks associated with the planning of the LR</li> <li>• General comments on the event: <ul style="list-style-type: none"> <li>○ Excavator Challenge – add to the social night (BBQ), people could watch and make it a bigger event</li> <li>○ Crossover the locators with the excavators</li> <li>○ Thought that Durham was better than Barrie for wheel locations/others thought it was more difficult – depending on job/tasks</li> <li>○ Would like to be able to watch the excavator challenge</li> <li>○ Better turn out on Friday for EC – more operators can attend</li> <li>○ Any labour issues for attendees? - need to look into it</li> <li>○ Good to have the excavators recognized in front of the locators – joint awards ceremony</li> <li>○ Give the locators something to do when they are done – lots of standing around – pool table, dart board, bean bag toss etc.</li> </ul> </li> </ul>	Jennifer/Ashleigh to send out the task list – we welcome any comments/feedback
2020 Damage Prevention Symposium	<p>Resume sub committees:</p> <ul style="list-style-type: none"> <li>• Trade Show Committee: Stephen, Bill and Jeremy – anyone else want to join?</li> <li>• Papers Committee: Ben, Adam, Crystal, Ophir, Grace</li> <li>• Floor plan is almost identical to the Sheraton on the Falls</li> <li>• We have received a couple papers – one has been approved – Watay Power</li> </ul>	

	<ul style="list-style-type: none"> <li>• Will discuss the other two papers with the sub committee</li> <li>• Need to push – deadline is October 31, 2019</li> <li>• Adult Education session at the CCGA – could ask them to speak</li> <li>• We should open call for papers as soon as the Symposium is done – announce it at the Symposium</li> <li>• Complete during golf so that the schedule is done by end of Sept and then the gold seal could be requested earlier (we can tell them that we have a similar schedule/papers to CCGA and CGA for reference)</li> </ul>	<p>Jennifer going to ask if we give Gold Seal the hours and Papers – ask if we could get approval early</p>
Tailgate Talks	<ul style="list-style-type: none"> <li>• Doug reviewed the tailgate talk and format</li> <li>• The Education Committee felt like there were too many words</li> <li>• Excavators liked the words – people reading the talk might not be safety people – so reading the sentences would be better for them</li> <li>• Approved by the board to move forward</li> <li>• Would be available on our website</li> <li>• Get feedback about topics</li> <li>• ECC to read it over and give feedback</li> <li>• second side will have a list of attendees for the meetings</li> <li>• Are they able to view it on the tablet as well as sign in – need to look into it</li> <li>• Need to look into electronic signatures – would have to purchase it (sign online) – mobile friendly</li> <li>• Excavators – highlight what is acceptable</li> <li>• Make it simpler for people to understand</li> </ul>	<p>Katlyn to provide Toronto Hydro tailgate talks</p>
Dig Safe Update	<ul style="list-style-type: none"> <li>• Ashleigh gave an update on Dig Safe events booked</li> <li>• We're ahead of where we were last year</li> <li>• Check into Guelph to see if they do flag raisings now</li> </ul>	<p>Ashleigh looking into it</p>
Round Table Discussion	<ul style="list-style-type: none"> <li>• Speaker to discuss branding/marketing – do we have some one in mind? Grace has some one she's working with – talk about with the subcommittee</li> <li>• Skills shortage – training company/ministry – is there a solution? We're including videos in the TZone about this – see if they are willing to put a presentation together</li> <li>• Tradeshow subcommittee – people from local area to attend only the tradeshow (1/2 day so that we don't feed them)</li> <li>• Might need badges checked – room is near the lobby – want to make sure no one comes into the room that isn't part of our group</li> </ul>	

	<ul style="list-style-type: none"> <li>• Work with Quebec counterpart to have them promote for us – French invitation – call for papers (a French presentation?)</li> <li>• Natalie interested in exhibiting</li>   <li>• CVENT – is on hold – Jennifer hasn't explored it yet</li>   <li>• Crystal - List of LSPs on our website – people can reach out to them – go to list – contractor look up, if you're looking for a private locator, you can look up a list (or on the Dig Safe site) –</li> <li>• Tzone has an error with MultiView link to OOC – incorrect information</li> </ul>	<p>Jennifer going to speak with Natalie  <b>**Natalie agreed to promote our Symposium in Quebec</b></p> <p>Jennifer hasn't investigated the CVENT app – but will look into it</p>
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Next meeting Dates: TBC