



# DIGGING IN TO BEST PRACTICES

## Vacuum Excavation

### What you need to know...

The Ontario One Call definition of "Hand digging" is using a shovel or spade only. All other tools, including Vac Trucks, are considered machines and must be qualified as such.

Some members provide automatic clearances based on the information provided on a locate; therefore, machine dig should be selected when you are proposing to use a Vac Truck.

### Our recommended Best Practice for submitting a Vacuum Excavation request:

When you are only using a Vac Truck; select machine dig only, enter the "type of work" as "Vacuum Excavation" or "Vacuum Excavation < 1500 PSI", and include additional work details (i.e. Exposing buried infrastructure) in the description.

**Dig info**

**Dig size** [?]  
Length: 0 ft Dir.: Width: 0 ft \* Maximum depth: 6 ft

**From each box, make at least one selection**

**Location**  
 Public prop.  Private prop.

**Markings by Excavator**  
 Premarked  Area not marked

**Method**  
 Machine dig  Hand dig

**Optional information**  
 Mark + fax  Site meet req.  Dir. drilling

\* Work to begin: 3/9/2020 8:00:00 AM

\* Type of work: VACUUM EXCAVATION  
\* Priority: STANDARD  
Request type: REGULAR

\* Detailed description of the work:  
Details to be included: Distance and direction, side of property, crew onsite information, site meet contact info, description of how area is pre-marked.  
LOCATE 1M RADIUS AROUND CURB STOP - N/W CORNER OF PROPERTY AT END OF DRIVEWAY - AREA MARKED WITH WHITE PAINT

*Do not include street names or civics that are not identified in the dig location above* [?]  
141/250

Remarks:  
MARK & EMAIL  
138/150

When you are using additional methods of excavation; select machine and/or hand dig, enter the most invasive "type of work", and include all other work details in the description.

**Dig info**

**Dig size** [?]  
Length: 0 ft Dir.: Width: 0 ft \* Maximum depth: 4 ft

**From each box, make at least one selection**

**Location**  
 Public prop.  Private prop.

**Markings by Excavator**  
 Premarked  Area not marked

**Method**  
 Machine dig  Hand dig

**Optional information**  
 Mark + fax  Site meet req.  Dir. drilling

\* Work to begin: 3/9/2020 8:00:00 AM

\* Type of work: CONDUIT REPAIR  
\* Priority: STANDARD  
Request type: REGULAR

\* Detailed description of the work:  
Details to be included: Distance and direction, side of property, crew onsite information, site meet contact info, description of how area is pre-marked.  
LOCATE CURB LINE TO PROPERTY LINE - USING VAC TRUCK TO EXPOSE CONDUIT - HAND DIGGING NEW TRENCH - AREA MARKED WITH WHITE PAINT

*Do not include street names or civics that are not identified in the dig location above* [?]  
124/250

Remarks:  
MARK & EMAIL  
138/150

