



Attendees	Name	Company	Stakeholder Category
	Jeremy Cook (Co-Chair)	R&B Construction Services Inc	Engineering
✓	Gordon Campbell (Co-Chair)	AECON	Excavator
	Doug Lapp	ORCGA	Staff
✓	Kim Sheppard	ORCGA	Staff
	Kendra Afelskie	City of Ottawa	Municipal & Public Works
✓	Mike Arcuri	PVS Contractors	Locator
✓	Tyler Chapin	Hydro One Networks	Electrical Transmission
	David Cross	TC Energy	Transmission Pipelines
	Ray Currie	Sun Canadian Pipeline	Transmission Pipelines
	Ruppee Dhillon	Powell Contracting	Road Builder
	Tony DiFabio	Ministry of Transportation	
	Tony DiPede	North Rock Group	Excavator
✓	Joshua Dodds	4D Locate Solutions	Locator
✓	Michael Elia	Enbridge Pipelines	Transmission Pipeline
✓	Jacob Funnell	Utilities Kingston	Gas/Oil Distribution
✓	Adam Garbe	PVS Contractors Inc	Locator
✓	Jim Gilmore	Enbridge Gas Inc	Gas/Oil Distribution
✓	Katie Gotsman	Ontario One Call	One Call
✓	Reza Habibollahi	Rogers Communications Canada Inc	Telecommunications
	Tony Harnett	Enbridge Gas Inc	Gas/Oil Distribution
✓	Adam Hart	Premier Locates	Locator
	Christine Hollett	Ontario One Call	One Call
✓	David Holden	Toronto Hydro Electric Systems	Electrical Distribution
	Darrin Husack	Con-Drain Company (1983) Ltd.	Excavator
	Sam Imani	York Region	Municipal & Public Works
✓	Rob Jollymore	G-Tel Engineering	Locator
✓	Rob Matthews	Cogeco	Telecommunications
	Sarah McKeever Burke	Ontario One Call	One Call
✓	Tony Millikin	P.R.G.	
	Mladen Ivankovic	Burlington Hydro	Electrical Distribution
✓	Ed Landgraf	Texas 811	One Call
	Jason Miron	RV Anderson	Engineering
✓	Adam Mordaunt	Ontario One Call	One Call
	Maureen Mountjoy	AOLS	Land Surveying
✓	Ian Muro	TTC	
	Sarah Nardozzi	City of Toronto	Municipal & Public Works
	Matthew Neundorf	Ministry of Labour	Regulator
✓	Ann Newman	Enbridge Gas Inc	Gas/Oil Distribution
✓	Andrew Oliveira	Telecon Design	Engineering
	Grant Piraine	Premier Locates	Locator
	Ken Ripley	Ontario Excavac Inc	Excavator
	Ian Ross	El-Con Construction	Excavator
	John Scaife	Urban X	Engineering
✓	Raffaello Taurino	Clearway Construction	Excavator
✓	Mark Thompson	Enbridge Gas Inc	Gas/Oil Distribution
✓	John Todorovski	TSSA	Regulator
✓	Sat Viridi	TSSA	Regulator
	Derek Whiteman	Enbridge Gas Inc	Gas/Oil Distribution
✓	Pat Winter	Drain-All	Excavator
✓	Kevin Winterstein	Utilities Kingston	Gas/Oil Distribution
	Travis Wylie	City of Ottawa	Municipal & Public Works
	Bob Zappitelli	Synergy North	Electrical Distribution
✓	Stuart Watson	4Sight Utility Engineers	Engineering
✓	Merv Weishar	Enbridge Gas Inc	Gas/Oil Distribution
✓	Phil Young	Canada Energy Regulator	Regulator



1. Welcome:

Gordon opened the meeting.

2. Previous Minutes:

Motion to accept Previous Meeting Minutes: MOVED: Adam Mordaunt;
SECONDED: Mark Thompson **MOTION CARRIED:**

3. CCGA National BP Committee Update

- Gordon is the Chair of the National Committee
- The National Committee tracks the TR's and when consensus is achieved it goes into the Best Practices Manual.

4. Action item arising from previous minutes:

- OOC identified the need to make a Best Practice on Sharing of Locates and a Complete Locate Response.
- Will take names for a task team on Sharing of Locates.

4. Reviewed CCGA National BP TR's

- Gordon explained the process of how Regional Partners update TR's. Updated in real time.
- Reviewed outstanding TR's.
- TR 2020-087 (ORCGA BP 3-17 Revised)
No consensus at National level. Task team is reviewing the wording.
- TR 2021-096 (SCGA BP 4-11 Revised)
Rejected by Regional Partners
- TR 2022-097 (CCGA BP 7.1 Revised)
- TR 2022-098 (CCGA BP 7.5 Revised)
- TR 2022-099 (CCGA BP 7.3 Revised)
- TR 2022-100 (CCGA BP 7.4 Revised)
- TR 2022-101 (CCGA BP 7.5 Revised)
- TR 2022-102 (CCGA BP 7.6 Revised)
- TR2022-103 (CCGA BP 7.7 Revised)
- TR 2022-105 (Info-Ex BP 1-18 Revised)
New Submission.
Response: It doesn't belong.
- TR 2022-106 (Info-Ex BP 1-13 Revised)
Response: No issue with wording
- TR 2022-107 (Info-Ex BP 1-07 Revised)
Response: Remove all examples.

5. New TR Submission:

- **TRANSACTION RECORD - REVISED**
- **Purpose:** The purpose of this revision is to update the facility identification best practice to include high risk or serious safety risk facilities in that identification on the locate form.
- **Revised Practice Statement:** 3-12: Facility Identification
The owner of a facility is identified by markings on the ground at the time the facility is located. Also, identifying facilities that are of high risk, vital or otherwise pose a serious safety risk should be identified on the locate form.
- **Revised Practice Description:** Identifying the owner by name or type of facility will help the ground disturbers confirm the locate markings found in the field. This practice facilitates a positive response for all located facilities within the requested area.



- In situations where two facilities share the same colour code (such as telephone or CATV) both facilities should be identified. During completion of the locate the facility material type and size, when available, should be identified on the locate form.
- **Origin/Rationale:** The Ministry of Labour reached out to me via ON1Call to review the Best Practices and comment on a couple of damages they were investigating. They were unhappy with the inconsistency of locate forms in identifying high risk or vital facilities. In looking through the Best Practices I could find nothing dealing with them on a locate form. Several facility owners already have a program and they are dealt with contractually but we do not have a best practice providing guidance on how to handle them.
- **References:** None
- **Discussion:**
 - Some utilities are identifying high-risk.
 - The definition of high-risk or vital is not in the Best Practices.

Action:

- Consensus to send to National BP Committee

5. Roundtable:

- **Sharing of Locates - Task Team**

Jeremy Cook
Raffaello Taurino
Katie Gotsman
Adam Mordaunt
Tyler Chapin
Scott Schreiber
John Todorovski
Rob Jollymore

- **Tony DiFabio - MTO**

Anyone doing business within the MTO highway Right of Ways, MTO has hired a consultant and is updating their policy. Balancing the needs of MTO as well as the infrastructure owners within the ROW.

6. Meeting Adjournment:

Next Meeting Date: June 1, 2023
Landscape Ontario
Milton, ON